



Terms and Conditions

(Updated June 2023)

I understand that to be a member:

- I will complete the minimum number of volunteer duties required for my membership type.
If I do not nominate for a duty, one will be allocated to me by the Roster Coordinator.
- It is my responsibility to find a suitable replacement if I become unavailable for a duty.
- Failure to attend duty will incur a \$20 fine, and my borrowing privileges will be suspended until the fine is paid. A further failure to attend a rostered duty will result in the cancellation of my membership.
- I can borrow toys for a 3-week period, with the option to renew for a further 2 weeks, and must return toys in a clean and satisfactory condition in their original bag, box or container.
- If toys are overdue, I understand my borrowing privileges may be suspended.
- Missing pieces incur a \$5 charge (as outlined in the Membership Guide), which is refundable if the piece is returned. If the toy is unusable without the missing piece, I may be charged its full replacement cost.
- Damage beyond fair wear-and-tear incurs a \$5 charge, as outlined in the Membership Guide. If a toy is unusable because of the damage, I may be charged its full replacement or repair cost.
- I must attend the Annual General Meeting.
- I may be asked to participate in the annual stock take and other fund raising activities occasionally.

I acknowledge that it is my responsibility to:

- Select toys that are age- and skill-appropriate for my child/ren, read any warning labels and use toys under adult supervision.
- Clean all toys before returning.
- Check all items before **borrowing**, for damage and missing pieces.
- Check all items before **returning**, for damage and missing pieces and rectify the situation.

I accept the following conditions:

- Membership fees are non-refundable and non-transferable.
- On expiry of membership, payment of membership renewal fees are required to continue borrowing.
- The Manning Community Toy Library is in no way liable or responsible for any injury or damage sustained whilst borrowed items are being used.
- The committee reserves the right to cancel membership if the above conditions are not fulfilled.

On signing this membership agreement and paying the membership fee, I confirm: I have read and agree to these *Terms and Conditions*, the guidelines contained within the *Membership Guide* of the Manning Community Toy Library and I have read, understood, agree to and have signed the *Helmet Waiver, Release and Indemnity Form*.